

## **Assessment Methods for VET Courses**

Due to the holistic nature of the subjects/units taught in the Advanced Diploma courses, AIHFE offers its own subjects that are mapped against training package units of competencies. In order to get a unit of competency in a training package, a student may have to complete a number of AIHFE subjects. The mapping document of these subjects against training package unit of competencies is available on the AIHFE website and upon request.

AIHFE maintains a dual system of assessment. One for the unit of competency in the training package, and the other for AIHFE subjects. As per training package requirements, no numerical grading will be issued for the unit of competency; instead, satisfactory/ not yet satisfactory or competent /not yet competent grades will be issued. However, for AIHFE subjects numerical ranking may be given. By having two systems of assessment and grading, learners will have a clear advantage of meeting training package requirements and

- a. To meet the needs of the higher education providers who seek students' numerical ranks to offer placement in university programs.
  
- b. To provide students' feedback about their level of performances and to provide encouragement to reinforce their learning behaviour. (requested by students).
  
- c. To provide employers with a measurable ranking of the performances of the potential employees.
  
- d. To provide and nominate for individual awards and scholarships.

Before the commencement of a VET course, students will be informed of the assessment methods to be used. The AIHFE may implement verbal, written, observation and practical assessment tools to ensure that students are fully competent in the areas of study. In the event that a student is not judged to be

sufficiently competent at the end of the assessment period, they will be supported in the undertaking of additional assessment until they are competent.

All assessments are set, and the assessment decisions are made by the assessors who hold the required vocational and training and assessment qualifications.

1. As from 1/4/19, all the trainers and assessors must have TAE40116 Certificate IV in Training and Assessment or its successor or
2. TAE40110 Certificate IV in Training and Assessment, and one of the followings a) TAELLN411 *Address adult language, literacy and numeracy skills* **or** its successor **or** b) TAELLN401A *Address adult language, literacy and numeracy skills* c) TAEASS502 *Design and develop assessment tools* **or** its successor **or** d) TAEASS502A *Design and develop assessment tools* **or**
3. A diploma or higher-level qualification in adult education.

All assessment tools will be reviewed on a regular basis to ensure the AIHFE's assessments remain valid, current and relevant to the client and industry needs.

Where there is more than one assessor involved in the delivery and assessment of a VET unit of study, the assessments are designed with input from all assessors to judge the students' levels of competency.